



The Ohio State Board of Cosmetology

1929 Gateway Circle Grove City, Ohio 43123
Phone: (614) 466-3834 Fax: (614) 644-6880 www.cos.ohio.gov

SUNFOCUS

13590 US 70 BUSINESS HWY W #69A
CLAYTON, NORTH CAROLINA 27520

Approved Course Number: 171909

Approved Course Hours: 4

Approved Course Name: OHIO TANNING OPERATOR TRAINING & CERT.

Approved course is valid only **between 03/14/2018 and 01/15/2019**

NOTICE: This training course can only be approved for tanning operator certification. Board licensees will not receive continuing education hours for this course.

Certificate of Completion - Required

In order to become a Certified Tanning Operator a minimum score of **75 percent** must be obtained on the required test. Providers must present any person passing the Certified Tanning Operator test with a certificate of completion upon conclusion.

Attendance Records

An electronic attendance record must be sent via email to cathy.franklin@cos.state.oh.us. All attendance records must be in an Excel spreadsheet and sent as an email attachment.

Record of attendance must be received by the Board within ten (10) days of class completion.

Instructions for the electronic submission of class date notification and attendance records are available on the Board web site at www.cos.ohio.gov.

Record(s) of attendance must be maintained by the Provider for a minimum of four years.

Sincerely,
Cathy Franklin
Continuing Education Office